

Downriver Craft & Gift Sale

MOORE MUSEUM, Mooretown, ON 519-867-2020 www.mooremuseum.ca
Sunday, September 17, 2017 * 10 am to 4 pm

Vendor Registration Form

Name: _____ Address: _____
City: _____ Postal Code: _____ Telephone: _____
Email address: _____

MANDATORY INFORMATION:

Type of craft: _____, or
Name of direct sales company represented: _____

I wish to book: _____ ~~(8 foot) indoor table(s) @ \$50. each~~ **ALL INDOOR TABLES ARE NOW BOOKED**
Indoor table space is just the 8' table, plus a small space to walk between each vendor's table(s) – if you need room for racks, etc. you must book another table
_____ outdoor space(s) @ \$35. each (HST included) – space is approx. 10' by 10'
OUTDOOR SPACES DO NOT INCLUDE A TABLE

If you wish to request a particular table or space, please indicate it here:

NOTE: Requests will be accommodated on a first come, first served basis.

Please Note:

- Indoor tables will be booked on a first come, first served basis as registration forms **with full payment included** are received. **First come, first served applies new each year, with no preference given to past participants.** A maximum of 30 tables will be available indoors.
- For outdoor spaces, please indicate above if you wish the same spot as last year, or have other requests, because all outside spaces will be assigned and marked to make set-up more efficient.
- No refunds of fees will be made if you cancel for **any reason**.
- Doors will open for vendors to set up at 8:30 a.m. and you must be ready to commence sales at 10:00 a.m. Moore Museum staff and volunteers do not assist in unloading vehicles or setting up. It is your responsibility to have sufficient help to set up by the opening time.
- The sale continues until 4:00 p.m. You may **not** pack up and leave early!
- It is recommended that vendors obtain insurance coverage for their participation in this sale.
- Admission will be charged to visitors at \$2.00 per person. Children under 13 free with an adult.
- You must supply your own chairs.
- All displays must be self-supporting; that is, nothing may be attached to or leaned on the artifacts behind your table.
- ***After unloading, vendors are strongly encouraged to park their vehicles elsewhere (side streets, Mooretown School or Mooretown Sports Complex), to increase traffic flow and sales.***
- Hot dogs, snacks, coffee, pop, etc. will be offered for sale by the Museum.

Please make your cheque payable to: Moore Museum, 94 Moore Line, Mooretown, ON N0N 1M0

We often receive calls after the sale from shoppers wanting to contact a vendor with questions or for further purchases. Do you give permission for us to provide your name and phone number if requested? YES NO

In signing this registration form, I agree to the conditions stated hereon, and I additionally understand and agree that Moore Museum and the Corporation of the Township of St. Clair are not responsible for any form of loss or damage, however caused, while I am participating in this event.

Signature: _____ Date: _____