

Downriver Craft & Gift Sale

MOORE MUSEUM, Mooretown, ON 519-867-2020 www.mooremuseum.ca

Sunday, September 16, 2018 * 10 am to 4 pm

Vendor Registration Form

Name: _____ Address: _____ City: _____
Postal Code: _____ Telephone: _____ Email address: _____

MANDATORY INFORMATION:

Type of craft: _____, or

Name of direct sales company represented: _____

I wish to book: ~~(8 foot) indoor table(s) @ \$50. each (HST incl.)~~ **ALL INDOOR TABLES ARE NOW BOOKED**

Indoor table space is just the 8' table, plus a small space to walk between each vendor's table(s) - if you need room for racks, etc. you must book another table

___ outdoor space(s) @ \$35. each (HST included) - space is approx. 10' by 10'

OUTDOOR SPACES DO NOT INCLUDE A TABLE

If you wish to request a particular table or space, please indicate it here:

NOTES: Requests will be accommodated on a first come, first served basis.

For outside spaces, you may indicate your preferred space here, but a building expansion in the Spring of 2018 will require many outdoor spaces to be re-located.

Please Note:

- Indoor tables will be booked on a first come, first served basis as registration forms **with full payment included** are received. **First come, first served applies new each year, with no preference given to past participants.** A maximum of 30 tables will be available indoors.
- For outdoor spaces, please indicate above if you have any requests, because all outside spaces will be assigned and marked to make set-up more efficient.
- No refunds of fees will be made if you cancel for **any reason.**
- Doors will open for vendors to set up at 8:30 a.m. and you must be ready to commence sales at 10:00 a.m. Moore Museum staff and volunteers do not assist in unloading vehicles or setting up. It is your responsibility to have sufficient help to set up by the opening time.
- The sale continues until 4:00 p.m. You may **not** pack up and leave early!
- It is recommended that vendors obtain insurance coverage for their participation in this sale.
- Admission will be charged to visitors at \$2.00 per person. Children under 13 are admitted free with an adult.
- You must supply your own chairs.
- All displays must be self-supporting; i.e., nothing may be attached to/leaned on the artifacts behind your table.
- **After unloading, vendors are strongly encouraged to park their vehicles elsewhere (side streets, Mooretown School or Mooretown Sports Complex), to increase traffic flow and sales.**
- Hot dogs, snacks, coffee, pop, etc. will be offered for sale by the Museum, beginning at 10:30 a.m.

Please make cheque payable to Moore Museum & mail to 94 Moore Line, Mooretown, ON N0N 1M0

We often receive calls after the sale from shoppers wanting to contact a vendor with questions or for further purchases. Do you give permission for us to provide your name and phone number if requested? YES NO

In signing this registration form, I agree to the conditions stated herein, and I additionally understand and agree that Moore Museum and the Corporation of the Township of St. Clair are not responsible for any form of loss or damage, however caused, while I am participating in this event.

Signature: _____ Date: _____